

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**JULY 15, 2021, 1:30 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Regular Business Meeting was filed with the Secretary of State's office on Tuesday, December 29, 2020, at 3:56 p.m. in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE JULY 15, 2021 REGULAR BUSINESS MEETING OF THE**  
**OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., 2<sup>nd</sup> floor, Oklahoma City, Oklahoma, on July 15, 2021.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Mark Liotta.

Others Present: Hopper Smith, WCC; Alexander Watkins, WCC; Ian Steedman, WCC; Collin Fowler, WCC; Andrea Delling, WCC; Dr. Jay Cannon, WCC; Tranna Fischer, WCC; and James Lawson, WCC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum. The meeting was called to order at approximately 1:30 p.m.

**1. Approval of Minutes**

The minutes of the June 17, 2021, Regular Meeting of the Commission were considered for approval.

***Motion:*** Commissioner Tilly moved to approve the June 17, 2021, Special Meeting of the Commission.

***Second:*** Commissioner Liotta

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

***The motion carried.***

**2. Discussion and Possible Action of Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today’s meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

*Motion:* Commissioner Tilly moved to approve the travel vouchers.

*Second:* Commissioner Liotta

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

**3. Discussion and Possible Action Regarding Workers’ Compensation Commission 2021 Conference Expenses**

On September 30, 2021 and October 1, 2021 the WCC will be holding the seventh annual Oklahoma Workers’ Compensation Conference. This is a Statutory Fee Paid Event. Estimated costs for the event are below:

- a. McKnight Center Meeting Space Rental = \$12,982.00
- b. Student Union Catering = \$9,400.00
- c. Parking passes = \$4,000.00
- d. Hotel Cost = TBD
- e. Printed Agendas = TBD
- f. Name Tags = TBD
- g. Printed Handbooks = TBD

Collin Fowler was recognized, presented, and answered questions of the Commission.

*Motion:* Commissioner Tilly moved to approve the expenditure of \$12,982 for the conference meeting space.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

4. **Discussion and Possible Action on the Issuance of a Requisition against the Lease Agreement between the Commission and the Commissioners of the Land Office for Fiscal Year 2022**

The Commission discussed and considered the issuance of requisition to cover Year 1 of a 10-year lease between the Commission and the Commissioners of the Land Office for the Tulsa office space in the 201 Building for FY 2022. The annual total cost of the lease is determined by the individual, joint, and shared lease space occupied by the Oklahoma Workers' Compensation Court of Existing Claims and the Commission.

*Motion:* Commissioner Tilly moved to continue this item to the next business meeting.

*Second:* Commissioner Liotta

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

5. **Discussion and Possible Action Regarding the Draft Oklahoma Option Insured Guaranty Fund Monies Letter**

The Oklahoma Option Insured Guaranty Fund, 85A O.S.2014, §§ 201-213 (now repealed), was found unconstitutional in 2016, and assessments from insurers and carriers are no longer collected or paid into the fund. The Commission discussed a draft letter seeking legislative assistance to address monies remaining in this fund.

Commissioner Liotta presented and answered questions of the Commission.

*Motion:* Commissioner Tilly moved to continue this agenda item to the next business meeting.

*Second:* Commissioner Liotta

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

**6. Discussion and Consideration of Change of Title of the Open Compliance Director Position to Workers' Compensation Compliance and Enforcement Managing Attorney.**

The Commission discussed and considered changing the title of the director of the Commission's Compliance Division from Compliance Director to Workers' Compensation Compliance and Enforcement Managing Attorney.

*Motion:* Commissioner Liotta moved to approve the new title of Workers' Compensation Compliance and Enforcement Managing Attorney.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

**7. Possible Executive Session Pursuant to 25 O.S. § 307(B)(1) to interview Candidate C, Candidate D, and Candidate E and to discuss the employment, hiring, and/or salary of Candidate C, Candidate D or Candidate E for the Position of Workers' Compensation Compliance and Enforcement Managing Attorney or Compliance Director.**

**A. Motion and Vote to Enter into Executive Session**

*Motion:* Commissioner Liotta moved to enter into executive session.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

**B. Discussion in Executive Session**

The Commission discussed only the topic stated in this agenda item.

**Motion and Vote to Reconvene in Open Session**

*Motion:* Commissioner Liotta moved to exit executive session.

*Second:* Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

**C. Motion and vote on Possible Action.**

**Motion:** Commissioner Tilly moved to direct the Chairman to make an offer to Candidate E at the salary discussed in executive session.

**Second:** Commissioner Liotta

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

**8. New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

*There was no new business.*

**9. Announcements**

The Commission’s next regular appeals meeting is on Friday, July 16, 2021 at 9:00 a.m. The Commission’s next regular SIGFB meeting is on Wednesday, July 21, 2021 at 1:00 p.m. The Commission’s next regular business meeting is on Thursday, August 19, 2021 at 1:30 p.m.

**ADJOURNMENT.....Chairman Jordan Russell**

**Motion:** Commissioner Tilly moved to adjourn.

**Second:** Commissioner Liotta

Those voting aye: Chairman Russell, Commissioner Liotta, and Commissioner Tilly.

*The motion carried.*

**The meeting adjourned at 3:49 p.m.**